

Christmas Valley Park & Recreation District  
Regular Board Meeting  
CV Community Hall  
April 13, 2010

Board Present: Ron Wilson, Carl Shumway, Lois Kropf, Glenna Wade, Leeann Brown.  
Also present: Patty Effingham, approximately 20 patrons.

Ron Wilson, Chairman called the meeting to order at 6:30 p.m.

Ron introduced the Board and the administrative assistant to Lake County commissioners, Bob Pardee. Bob spoke about airport properties and getting county owned properties back on the tax roll. Tax lots 601 and 700 could be available to CV Park & Rec by applying to Lake County with a proposal on how it would benefit the community. DEQ issued deed restrictions on lots 601 and 700. He mentioned that lot 601 may be a site for a refueling station. There are also deed restrictions giving lot 600 easement right of entry. A discussion ensued about the feasibility of trading CV owned properties with county owned properties on the west end of the airport since continuous ownership would make more sense. Lake County needs a proposal from Park & Rec re: property. Bob Pardee mentioned that Christmas Valley may be able to use fuel tanks in Fort Rock that are owned by Lake County.

Fireworks:

Fireworks committee reported that the fireworks will become part of Park & Rec. Fireworks are in Pat Stagner's name under North Lake Fireworks Fund. Pat needs to release it to Park & Rec. This will then be included in the budget. Expenses will be limited to what is stated in the budget. A separate checking account will be obtained with Patty Effingham and a fireworks committee member on the account. Pat has agreed to sign a release. Leeann made a motion to create a fireworks fund that will become an entity of Park & Rec and will be included in the budget. This was seconded by Glenna and passed unanimously.

The Fireworks Committee wants to be in charge of the Kiddie Carnival and have a water slide set up as a money maker for the Fireworks Fund. They need electricity and water and all cost will come from their fund. The water slide will be up July 2, 3, and 4<sup>th</sup>. The slide will be taken down each night for security reasons. Glenna made a motion to allow the Kiddie Carnival and water slide on Park & Rec property. This was seconded by Leeann and passed unanimously.

Wanda Report:

1. Wanda reported that approximately 160 Community Service hours were spent on Park & Rec properties.
2. She mentioned that a new burn pit is needed with the old one covered up and a new one dug.
3. She also mentioned there was a massive outbreak of dandelions. The Board voiced a concern about the type of spray to use to make sure we don't harm the grass on the greens and the fairways. Check with Round Butte about spray.
4. Wanda oiled approximately 500 goose eggs and needs to re-oil the eggs a second time. The Board okayed Wanda to buy oil and the weed spray.

5. A water faucet needs to be replaced behind the library. She will get community service people to help dig the line. Ron will be on the team.
6. Rodeo ground leak needs to be fixed. Wanda will get community service people scheduled to work and will inform Ron of the date the work will be done.
7. The rodeo ground fence is scheduled to be moved on May 1, using community service people.
8. The fence at the CV Airport needs repair. Leeann will pick up two posts. Community service people will be used for labor.

Fire Chief Vince Perez would like to continue offering assistance to Air Link Critical Care Transport by securing and maintaining the landing strip for fixed wing aircraft and securing safe landing zones for helicopters. Vince has a radio that allows him to talk to aircraft pilots. Vince requests a letter be sent to Air Link and 911 dispatch stating the fire district's support on all emergency calls requesting life flight. The fire dept has the option of leaving the airport gate open or closed. Chairman Ron Wilson will draft the letter. The Board agreed that this is just an update and no motion is needed.

#### Approval of Minutes

Leeann moved to approve the minutes from the March 9, 2010 regular board meeting. Glenna seconded this and it passed unanimously.

Glenna moved to approve the minutes from the March 18, 2010 special board meeting. Carl seconded this and it passed unanimously.

#### Financial Report

The financial report was given and Carl moved to pay the bills. Glenna seconded this and it passed unanimously.

Glenna brought up the cost of internet service and whether it would be cheaper to change internet providers from Internet Extension to Centel. It was brought up that the web page is wrong and has not been updated, also the question arose about giving them a free add in the Desert Whispers. Leeann will follow up on this and report at the next board meeting.

The cost of a 1½ dumpster is \$62.00 a month. It was suggested the size of the dumpster could be smaller in order to save money. The bill will be posted under office utilities.

Need to check with Wanda before making change. Leeann will check both companies for prices and the cost of extra pick-ups. She will report at the next meeting.

Any Xerox use is now charged to the Desert Whispers.

Wanda's fuel cost is posted under Golf Course. Will leave this where it is for now.

Leeann moved to accept the financial report. This was seconded by Carl and it passed unanimously.

The Chairman read a letter re: The Casey Foundation that the editor of the Desert Whispers did not think was appropriate to be published. Glenna volunteered to find the Casey Foundation

article in the Desert Whispers to see if the rebuttal letter should be published. She will report back to the board on her findings.

The Chairman, Ron Wilson, moved to go into Executive Session according to ORS 192.660(2)(a) considering hiring of an employee. This meeting was called to order at 8:40 p.m. and ended at 9:10 p.m.

Ron opened up discussion regarding the salary for the employee. Carl suggested that a salary may be better than an hourly wage. He suggested \$1800.00 a month for mowing, equipment maintenance, and watering. He also stated that employee should be pro-rated for April and then go through August. Carl Shumway moved to hire Shawn as golf course maintenance person for a salary of \$1800.00 a month, pro-rated in April, and will run through August. Will then review if pro-rated beyond that. Shawn will be responsible for any using Park & Rec equipment. Glenna seconded. Draw up guidelines with Shawn if he accepts the position. Vote was called for, Ron, Lois, Glenna, and Carl voted for, Leeann voted nay. Motion carried. Carl and Glenna will meet with Shawn to draw up guidelines for his duties.

It was reported that the mowers needed to be sharpened to avoid damage to the golf course grounds and/or the machinery. Lois moved to give Shawn the authority to make the decision to sharpen all mowers with a \$1900.00 cap. Leeann seconded this and it passed unanimously.

Lois mentioned that she knows a person who would be willing to volunteer as golf course marshal to check golfers on the course to be sure the fees were paid and that rules are being followed. The Chairman would like to interview this person or have the person appear before the board before any action is taken.

A short discussion was made about barley bales and how they react with algae in the lake. Would this be a feasible option to try in the lake. No action taken.

Lois Kropf moved to adjourn the meeting. Leeann seconded this and it was passed unanimously.